

## Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
<b>Outstanding Actions and Questions</b>					
OA 9	Have the recent letters sent to those people on the housing list had an impact on the number of visitors to CSC?	Committee and Scrutiny Officer	22 January 2015	23 February 2015	The recent communication to housing customers has had no noticeable impact on the number of visitors to the CSC.
OA 10	Average waiting times in CSC for Revenues and Benefits to be added to the information given to OSSP.	Committee and Scrutiny Officer	22 January 2015	23 February 2015	Average wait time for Revenues - 10.81 minutes Average wait times for Benefits - 34.2 minutes Further information included in Appendix 1) Now included in report and will be reported in future reports.
OA 11	The Head of Democracy and Governance to be asked to set up a Constitution Working Party to enable it to consider the terms of reference for OSSP and Overview and Scrutiny Committee, particularly with regard to performance stats.	Committee and Scrutiny Officer	22 January 2015	23 February 2015	The Committee and Scrutiny Officer informed the Head of Democracy and Governance of the request for a review of the responsibilities for Outsourced Services Scrutiny Panel and Overview and Scrutiny Committee. Constitution Working Party has been scheduled to take place on Monday 30 March 2015.



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PI 41	<u>CCS2 – Improved street and environmental cleanliness</u>	Committee and Scrutiny Officer	25 June 2014	1 September 2014	The Environmental Health and Licensing Section Head to present a report at Overview and Scrutiny's March meeting on fly-tipping and enforcement.
	Add to work programme for a report on this indicator. Raise issue of abandoned bags of rubbish with officers	Overview and Scrutiny Committee and Outsourced Services Scrutiny Panel	20 November 2014	26 March 2015 and 26 November 2014 respectively	For discussion at the relevant meetings.  A report is included on this agenda.
PI 43	<u>CCS7 – HomeLet</u>	Committee and Scrutiny Officer / Housing Section Head	25 June 2014	1 September 2014	Officers will be meeting on 11 September to discuss the interim findings. An update will be provided once it is available.
	Scrutiny Committee to be provided with a copy of the results of the current survey.  (For 2014/15 this indicator is CS4) The Portfolio Holder and Housing Officers to be invited to attend a future scrutiny committee to discuss the HomeLet scheme.		17 September 2014	26 March 2015	An item is included on this agenda.

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PI 45	<p>Housing Section to be asked to ensure a member of the team to be present in CSC during opening hours.</p> <p>Revenues and Benefits to be asked to provide an additional member of staff from the Benefits Team to the CSC.</p>	Committee and Scrutiny Officer	20 November 2014	2 February 2015	The responses are attached as Appendix 2.
PI 47	Future reports to include a review of the Council's Corporate Plan.	Partnerships and Performance Section Head / Committee and Scrutiny Officer	17 September 2014	31 October 2014	<p>The Chair Of Overview and Scrutiny, the Partnerships and Performance Section Head and the Committee and Scrutiny Officer have met to discuss the Corporate Plan. Several areas have been identified for possible future reviews. The Committee and Scrutiny Officer will review the suggestions and will add items to the work programme as appropriate.</p> <p>The work programme to be discussed at the first meeting of the new Municipal Year.</p> <p>Draft Corporate Plan now available. Will be at Council for approval in March.</p>

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<b>Executive Decision Progress Report</b>					
ED 6	Officers to be asked if they monitored the cumulative effect of agreed schemes on Watford.	Committee and Scrutiny Officer	17 September 2014	31 October 2014	The Managing Director and Head of Regeneration and Development have been contacted regarding this enquiry.
<b>Community Safety Partnership Task Group Update</b>					
CSP 6	Update to be circulated to OSC	Committee and Scrutiny Officer	22 January 2015	2 February 2015	Circulated to the Scrutiny Committee on 27 January 2015.
<b>Controlled Parking Zone Policies Task Group</b>					
CPZ 1	Task Group's final report to be circulated to OSC.	Committee and Scrutiny Officer	22 January 2015	9 February 2015	The Task Group's final report was presented to Cabinet on 16 March 2015, when it was deferred to a future meeting. Cabinet's response will be provided to Overview and Scrutiny Committee at a future meeting.
<b>Work Programme</b>					
WP 20	Work programme to be discussed at the first meeting of the Municipal Year.	Committee and Scrutiny Officer	22 January 2015	5 June 2015	Work programme updated.